

IGPAS 2018

APPLICATION DOCUMENTS

- Download the forms marked with "◆" from the IGPAS website.
- Each document should be written in English.
Attach an English translation of the documents if written in a language other than English.
- Do not staple the documents; just place them in the listed order.
- Submitted materials will not be returned.

1	◆ Form 1: Application for Admission
2	◆ Form 2: Statement of Reason for Applying for the Program
3	◆ Form 3: Research Proposal
4	◆ Form 4: Summary of Past Research
5	◆ Form 5: Two Recommendation Letters Form 5 and its attached letter should be sealed in an envelope by each reference.
6	◆ Form 6: Official Recommendation Letter This letter must contain the official seal of an academic/research institution with which you are currently affiliated or in which you have last been enrolled.
7	Official academic transcript(s) From undergraduate and graduate programs if applicable; If each transcript does not show the definition of its grading scale, attach any material (appendix, web information, etc.) that can substitute.
8	Certificate(s) of (expected) graduation, enrollment, or photocopy of diploma(s) From undergraduate and graduate programs if applicable; certificate of enrollment needs to state the date of enrollment and the due graduation.
9	Document(s) to prove academic ability issued/written within the last 5 years, (NOT more than 3 materials) e.g. bachelor and/or master thesis in full with an English abstract, research papers published in journals or conference proceedings, papers submitted in coursework related to the field of research, GRE® Test score report* ¹ , and/or equivalent materials. (Electronic file attached to email acceptable.)
10	Document(s) to prove English ability: ONE from 1) – 3), if unavailable, both i) and ii) 1) Score report of TOEFL iBT® Test, TOEFL PBT® Test, ^{*1} or IELTS 2) Certificate to prove that the medium of instruction is/was English* ² 3) Letter of English proficiency from an English instructor* ³ ----- i) Score report of English tests other than TOEFL iBT® Test, TOEFL PBT® Test, or IELTS* ⁴ ii) Thesis/research paper in English* ⁵
11	Curriculum vitae
12	Photocopy of passport If unavailable, a document proving your citizenship is required. e.g. Photocopy of citizenship card, birth certificate, or census register
13	Email Correspondence with your prospective supervisor A latest correspondence indicating to have you study under him/ her.
14	◆ Application checklist (Need to be self-checked and enclose it along with other documents)

Note

Supporting materials (if you would like to present any: NOT more than 3 materials)
e.g. certificate(s) of honor, president/dean's list, and/or scholarship

*1 The institution codes (or DI code) of the Graduate School of Science, Tohoku University are 7115 for GRE® TEST and 0373 for TOEFL® Test. The official test score reports sent directly from the testing center is acceptable.

*2 The certificate must show the official seal of the university in which you are currently or were enrolled.

*3 The letter must be written and signed by your English instructor who is affiliated with a university or language school you have attended. It needs to provide as much information as possible (e.g. structure and contents of courses you have taken, the instructor's evaluation of your performance).

*4 Tests conducted at your university, organized locally, TOEFL ITP® Test, and TOEIC® Test fall into this category.

*5 Can be the same document from 9.